

Volunteer List

Groups	Description	Chair	Assistant 1	Assistant 2
Webelos 2 Den Leader	- plan and implement a regular schedule of den meetings	Mark Kleinheksel	David Hall	n/a
Webelos 1 Den Leader	- plan and implement a regular schedule of den meetings	Randy Hook		n/a
Webelos 1 Den Leader	- plan and implement a regular schedule of den meetings	Phil VanKampen		n/a
Bear Den Leader	- plan and implement a regular schedule of den meetings	Rob Kuschinsky		n/a
Wolf Den Leader	- plan and implement a regular schedule of den meetings	Kevin Tutt	Hooper/Folker	n/a
Tiger Den Leader	- plan and implement a regular schedule of den meetings	Jeff Bergstrom	Kurt Marsch?	n/a
Pack Meeting	- assist the Cubmaster in delivering all aspects of a regular program for pack meetings, including songs, skits, ceremonies - view the BSA Job Description for Cubmaster (ignore anything about Den Chiefs and Boy Scouts as we have a separate position for that portion).	Rod McKenzie	Dave Maranka	Nathan Topie
Blue and Gold Banquet	plan the blue and gold dinner, which is February pack meeting	Becky Welch	Susan Beery	Penny Helmer
Derby Committee	plan the race portion of any derbies (Pinewood Derby, Raingutter Regatta), including race schedule, track setup and awards	Dave Maranka	Mark Brower	Bartsch
Pinewood Derby Concessions	set up and run concessions stand for Pinewood Derby	Sujokowski, Dawn (chair)	Karen Ozga	Worthingtons
Popcorn Committee	<ul style="list-style-type: none"> • Attend Council Popcorn Kickoff meeting. - Organize Show-N-Sell, (booth) locations and Show-N-Deliver, (door-to-door) coverage areas. - Work with leaders to motivate scouts to sell popcorn. - Order and distribute popcorn to dens doing Show-N-Sell, and Show-N-Deliver. - Collect orders and place overall order with council. - Pick up popcorn from Council or arrange to have it picked up. - Distribute popcorn to Dens for delivery. - Purchase prizes to award based on sales. 	Kleinheskel, Nancy (chair); Devree	Rylaarsdam, Jeff/Shelly	Perkinson, Janet
Committee Chair	supervise pack operations and organize pack	Kevin Tutt	Alicia Tutt	
Committee Secretary	take minutes of pack planning meetings	Barb Hooper	n/a	n/a
Registrations & Uniforms; Membership and Registration	<ul style="list-style-type: none"> - Make sure all necessary forms and handouts are obtained/designed and printed before registration night and available at registration night. - Organize helpers to run registration and uniform orders, and make sure a member of the Finance committee is on hand to collect money. - Purchase and distribute uniforms. 	Mary Timmer	Smith, Trina;	Carla Worthington
Advancement	<ul style="list-style-type: none"> - collect advancement data from Den Leaders - record advancement data into pack management computer software - submit advancement reports to council and pick up awards from the Scout Store - Conduct impressive ceremonies at Pack meetings to keep the boys excited about earning awards. 	Folkert, Brad	Fookes	n/a
Camp Coordinator	<ul style="list-style-type: none"> - Attend Council Camp Kickoff meeting - Select dates and make reservations for the Pack to attend Cub Scout Day Camp and/or Cub Scout Adventureland, and Webelos Adventureland - Distribute information from Council about Cub Scout Day Camp, Cub Scout Adventureland, and Webelos Adventureland to parents and scouts - Collect all money and registration forms for council camps and turn in to council on time - Select leaders to be in charge at council camps 	Barb Hooper	n/a	n/a
Treasurer & Activities Organization	<ul style="list-style-type: none"> - Manage the pack's bank account. Deal with all correspondence with the bank, and reconcile the statements monthly. There will be four signatories on the bank account: the Treasurer, the Committee Chairperson, the Cubmaster, and one other member of the Finance Committee. - Manage the pack's Council debit account. Monitor the balance regularly and deposit funds as necessary to make sure money is available when needed to purchase awards and pay for Council-sponsored activities. Collect receipts from anyone who withdraws funds from this account. - Pay any bills (storage space, website hosting, facilities rental fees, etc). - Collect all money & receipts and reimburse leaders for approved expenses as appropriate. - Handle registration for events that require money to be collected (Fall Hike, Griffins Game, Winterfest and other events). 	Miller, Dave (treasurer)		n/a
Camping Committee	organize spring and fall family campouts: reserve campsites, organize activities			
April Event	Design and organize a weekend pack event for April (perhaps a campout, hike, soap box derby?)			
Parades	<ul style="list-style-type: none"> - Responsible for organizing pack participation in the Hudsonville Holiday Parade and the Georgetown Memorial Day Parade. - Work with Pack Committee to decide what type of participation we will have in each parade (float, wagon, march, hand out candy or brochures or not, etc). - Contact each municipality's parade committee and ensure we have a spot reserved in the parades. - Assure that both events have a registered leader in charge 		n/a	n/a
Website	organize and update pack website		n/a	n/a